

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
February 18, 2025

Bradley Beach Mission Statement

The mission of the Bradley Beach Elementary School is to provide a supportive learning environment to a diverse student community, where student success is defined through the demonstration of academic, emotional, and social growth. Our students will develop critical thinking skills to become valued members in today's society, while mastering the skills necessary to pursue future educational achievement.

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 6:02 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Roll Call

Present: Ms. Caruso Walker Ms. Saldutti
 Ms. Devane Ms. Walleston
 Ms. Flynn left at 7:31 p.m. Ms. Weinberg
 Ms. Sacci Dr. Franks
 Dr. Heidelberg, Superintendent/Principal
 Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Davis

III. Announcement of Notice – Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

IV. Flag Salute

V. Discussion Items

Dr. Franks called the meeting to order and welcomed the Board to tonight's meeting. Dr. Franks then turned the meeting over to Dr. Heidelberg. Dr. Heidelberg began the meeting by introducing the Teacher of The Year, Mrs. Laurel Degnan, and the Educational Services Professional of the Year, Mrs. Anya Angeloni. After recognizing the Teacher of the Year and the Educational Services Professional of the Year, Dr. Heidelberg turned the meeting over to the Bradley Beach Education

Foundation president, Ms. Tracie Davidson. Ms. Davidson announced the winner of the Foundation's logo contest. After Ms. Davidson's presentation, Dr. Heidelberg recognized the second marking period High Honor Roll recipients. Finally, Dr. Heidelberg reviewed the Safety Data System Report (SSDS) for 9/2024 - 12/2024. Dr. Heidelberg then turned the meeting over to Dr. Franks for her President's Report.

VI. President's Report

Dr. Franks stated that the Board purchased a half-page ad for the upcoming PTA gift auction. Furthermore, Dr. Franks wanted to thank the Bradley Beach Police Department for their help in acquiring more Drug-Free School Signs for the school. Lastly, Dr. Franks wanted to thank Councilwoman Jane DeNoble for highlighting Bradley Beach Elementary School at the last town council meeting.

VII. Student Representative's Report – None

VIII. Superintendent's Report

After the President's Report, Dr. Heidelberg gave the Board his Superintendent's Report. Dr. Heidelberg gave the Board an overview of the recent events held at Bradley Beach from the previous board meeting. These events included:

1. The Professional Development Day held on February 14th
2. The Bradley Beach Elementary School's recognition as a Kindness School

Lastly, Dr. Heidelberg wanted to thank the Bradley Beach Police Department for helping to acquire additional Drug-Free School Zone signs.

IX. Committee Reports

Ms. Weinberg stated that the curriculum committee met and discussed the following:

1. Red Across America
2. Bradley Beach Elementary School is hosting a literacy night
3. The recently held Rutgers presentation
4. The district's immunization audit has been completed
5. Fordham University has completed its HIB data collection
6. The district's Comprehensive Equity Plan
7. Neptune High school scheduling time with the 8th-grade students who will be attending Neptune
8. The upcoming Bleacher Breaker's Devils game event
9. The upcoming PI night
10. The Friends of Library Essay Contest
11. The upcoming Million Coin Challenge
12. Update on mid-year assessment data
13. BBES elective choice program
14. An update on the morning meeting

Regular Meeting
February 18, 2025

Ms. Walleston stated that the finance and facilities committees met on February 11th and discussed all the items on tonight's agenda. The committee also began to review the budget-building process and the scenarios and assumptions being created by the administrative team.

Ms. Devane stated that the policy and personnel committee met and discussed the agenda items and the policies up for a second read, as well as the spectator code of conduct.

X. Public Comments – Agenda Items Only – None

XI. Executive Session

President Franks called for an Executive Session at 6:38 p.m. to discuss student and legal matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Ms. Sacci SECOND: Ms. Caruso Walker VOTE: 8-0

Public Workshop Reconvened

On a motion made by Ms. Walleston, and seconded by Ms. Sacci, the Board reconvened into the workshop session at 6:59 p.m.

XII. Workshop Agenda Items

Dr. Heidelberg reviewed his agenda items with the Board.

Mr. Tonzola reviewed his agenda items with the Board.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:12 p.m.

XIII. Regular Meeting

The Regular Public Meeting was called to order by President Franks at 7:13 p.m.

Present: Ms. Caruso Walker Ms. Saldutti
Ms. Devane Ms. Walleston
Ms. Flynn left at 7:31 p.m. Ms. Weinberg
Ms. Sacci Dr. Franks
Dr. Heidelberg, Superintendent/Principal
Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Davis

XIV. Approval of Minutes

Approval of Meeting Minutes – The superintendent recommends:

Resolved: That the Board approve the Minutes of:

Regular Meeting – January 28, 2025
Confidential Executive Session – January 28, 2025

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0-1
Ms. Walleston abstained

XV. Regular Meeting – Superintendent

A. Personnel – The superintendent recommends:

Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status

1. Resolved: That the Board accept the resignation of Ms. Britney Caputo from her position as Girls Softball Coach for the 2024/2025 school year, effective immediately.
2. Resolved: That the Board approve the appointment of Ms. Nicole Covert and Ms. Jeanne Acerra as Co-Coaches for the Girls Softball team for the 2024/2025 school year, with the stipend of \$3,834.00 to be split equally between them, as per the Bradley Beach Education Collective Bargaining Agreement, under the supervision of Dr. Michael Heidelberg, Principal / Superintendent. [B]
3. Resolved: That the Board approve the appointment of Ms. Alicia Butler as a Substitute Lunch Aide for the 2024/2025 school year, at a rate of \$17.50 per hour, under the supervision of Dr. Michael Heidelberg, Principal / Superintendent. [B]
4. Resolved: That the Board approve the appointment of Ms. Marianna Patelski as a Substitute Administrative Assistant for the 2024/2025 school year, at a rate of \$100.00 per day, under the supervision of Dr. Michael Heidelberg, Principal / Superintendent. [B]
5. Resolved: That the Board approve the appointment of Ms. Mary Backstrom as a Substitute Teacher for the 2024/2025 school year, at a rate of \$100.00 per day, under the supervision of Dr. Michael Heidelberg, Principal / Superintendent. [B]
6. Resolved: That the Bradley Beach Board of Education approves the release from employment for paraprofessional employee 000696, effective March 20, 2025.
7. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost	Mileage, Tolls, Parking
Hilary Karpoff	2-21-25	AVID Building Capacity Training	1621 Telegraph Road Wilmington, DE	\$0	Mileage - \$94 Parking - \$30 Tolls - \$30

Regular Meeting
February 18, 2025

Amanda Silverstein	3-18-25	Inclusion Institute	445 N. Campus Drive Glassboro, NJ	\$0	N/A
Heather Sauer	3-20-25	2024/2025 Culminating Showcase Event	Monmouth University	\$0	N/A

MOTION: Ms. Caruso Walker SECOND: Ms. Walleston VOTE: 8-0

B. Students – The superintendent recommends:

1. Resolved: That the Board approve the following 2024/2025 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

Date	Grade	Location	Cost	Bus
5/30/2025	3-8	Neptune Aquatic Center	\$400	\$800

2. Resolved: That the Board affirms the HIB determination from January 2025 as presented by Dr. Heidelberg in executive session at the January Board of Education meeting.

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

C. Policy – The superintendent recommends:

1. Resolved: That the Board approve the Bradley Beach School District Calendar for the 2025/2026 school year. (Attachment XV-C.1)
2. Resolved: That the Board adopt the Spectator Code of Conduct for Interscholastic Events for the Bradley Beach School District. (Attachment XV-C.2)
3. Resolved: That the Board approve the following Policies and Regulations for a second reading: (Attachment XV-C.3)

Policy/Regulation Number	Policy/Regulation Title
P 5512	Harassment, Intimidation, or Bullying (HIB)
P&R 5533	Student Smoking
P 7441	Electronic Surveillance in School Buildings and Grounds
P 9320	Cooperation with Law Enforcement Agencies
P 8500	Food Services
P 9163	Spectator Code of Conduct for Interscholastic Events
P 5701	Academic Integrity

P 5710	Student Grievance
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MOTION: Ms. Caruso Walker SECOND: Ms. Walleston VOTE: 8-0

D. Curriculum – The superintendent recommends:

1. Resolved: That the Board approve curriculum documents for the following courses:

Course	Grade Level
Morning Meeting	K-8

MOTION: Ms. Caruso Walker SECOND: Ms. Weinberg VOTE: 8-0

XVI. Regular Meeting – Business Administrator/Board Secretary

Board Secretary's Monthly Certification

That pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I David Tonzola, Business Administrator/Board Secretary does hereby certify that as of January 31, 2025 no line item account has encumbrances and expenditures, which in total exceed the line items appropriations in violation of N.J.A.C. 6A:23A-16.10(c) 4.

David Tonzola
School Business Administrator/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, that he has certified the following January amounts:

January 15, 2025	\$218,679.57
January 30, 2025	\$204,710.38

A. The Superintendent Recommends the Approval to Request Waiver for Special Education Medicaid Initiative (SEMI) Program

Resolved: That the Board approve the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2025/2026 school year and

WHEREAS, the Bradley Beach Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools, in the County of Monmouth, an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2025/2026 school year.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

B. The Superintendent Recommends the Approval to Request Approval to Delete State Dated Checks

Resolved: That the Board approve the deletion of the following stale dated checks from the Bradley Beach Warrant Account ending in 0062:

Check Date	Check Number	Check Amount
6/28/24	22437	\$1,850.00
7/25/24	22463	890.00
7/25/24	22477	582.50

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

C. The Superintendent Recommends the Approval of Travel Cost for Board Members

Resolved: That the Board approve the registration cost for the following Board members to attend the following programs.

Board Member	Conference Title	Location	Date of Event	Cost
Dr. Elizabeth Franks	NJSBA's School Public Relation Program 2025	NJSBA Headquarters 413 W. State Street, Trenton, NJ	4/04/25	\$119.00
Ms. Felicia Sacci	Equity Expo	Conference Center at Mercer County College 1200 Old Trenton Road Princeton Junction, NJ	4/11/25	\$119.00
Ms. Liza Flynn	Equity Expo	Conference Center at Mercer County College 1200 Old Trenton Road Princeton Junction, NJ	4/11/25	\$119.00

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

D. The Superintendent Recommends the Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending January 31, 2025 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. (Attachment XVI-D)

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

E. The Superintendent Recommends the Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending January 31, 2025 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment XVI-E)

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

F. The Superintendent Recommends the Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3 I, David Tonzola, Business Administrator/Board Secretary, do hereby certify that as of January 31, 2025, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

G. The Superintendent Recommends the Approval of Budget Transfers (2024/2025)

Resolved: That the Board approve the 2024/2025 budget transfers as listed on Attachment XVI-G.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

H. The Superintendent Recommends the Approval of January 2025 Payroll

Resolved: That the Board approve the January 2025 gross payroll in the amount of \$423,389.95.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

Regular Meeting
February 18, 2025

I. The Superintendent Recommends the Approval of Bills Payment

Resolved: That the Board approve payment of the February 18, 2025 regular bills list and as certified and approved. (Attachment XVI-I)

MOTION: Ms. Flynn SECOND: Ms. Walleston VOTE: 8-0

XVII. Regular Meeting – Old Business – None

XVIII. Regular Meeting – New Business

1. Ms. Flynn gave the Recreation Liaison Report
2. Ms. Sacci gave the Board an update on the Monmouth County School Boards Association meeting
3. Ms. Weinberg gave the Board an update on the Food Pantry
4. Ms. Saldutti gave the Board on upcoming BCA events
5. Ms. Devane gave the Board an update on the Historical Society events.
6. Ms. Franks, she attended the recent town council meeting

XIX. Public Comments – None

XX. Executive Session (if needed) – None

XXI. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:34 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary