

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**July 25, 2024**

Bradley Beach Mission Statement

*The mission of the Bradley Beach Elementary School is to provide a supportive learning environment to a diverse student community, where student success is defined through the demonstration of academic, emotional, and social growth. Our students will develop critical thinking skills to become valued members in today's society, while mastering the skills necessary to pursue future educational achievement.*

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 4:05 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Roll Call

Present:      Ms. Caruso Walker      Ms. Sacci  
                 Ms. Davis                      Ms. Saldutti  
                 Ms. Devane                      Ms. Weinberg  
                 Ms. Flynn                          Dr. Franks  
                 Mr. Heidelberg, Superintendent/Principal  
                 Mr. Tonzola, Business Administrator/Board Secretary

Absent:        Ms. Walleston

III. Announcement of Notice – Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

IV. Flag Salute

V. Discussion Items

Dr. Franks called the meeting to order. The Board then went into executive session to discuss legal issues.

VI. President's Report – None

VII. Student Representative's Report – None

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VIII. Superintendent's Report – None

IX. Committee Reports – None

X. Public Comments – Agenda Items Only – None

XI. Executive Session

President Franks called for an Executive Session at 4:07 p.m. to discuss legal matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Ms. Davis SECOND: Ms. Sacci VOTE: 8-0

Public Workshop Reconvened

On a motion made by Ms. Davis, and seconded by Ms. Weinberg, the Board reconvened into the workshop session at 5:04 p.m.

XII. Workshop Agenda Items

Mr. Heidelberg reviewed his agenda items with the Board, particularly the personnel items. After Mr. Heidelberg's report, Dr. Franks turned the meeting over to Mr. Tonzola, who reviewed his agenda items with the Board. Mr. Tonzola went over the approval of the ESEA and IDEA grants for the upcoming school year.

On a unanimous voice vote the workshop portion of the meeting adjourned at 5:28 p.m.

XIII. Regular Meeting

The Regular Public Meeting was called to order by President Franks at 5:29 p.m.

Present: Ms. Caruso Walker Ms. Sacci  
Ms. Davis Ms. Saldutti  
Ms. Devane Ms. Weinberg  
Ms. Flynn Dr. Franks  
Mr. Heidelberg, Superintendent/Principal  
Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Walleston

XIV. Approval of Minutes

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting/Public Hearing – June 24, 2024

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Confidential Executive Session (First) – June 24, 2024

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 6-0-2  
Ms. Davis abstained  
Ms. Saldutti abstained

Resolved: That the Board approve the Minutes of:

Confidential Executive Session (Second) – June 24, 2024

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 4-0-4  
Ms. Caruso Walker recused  
Ms. Davis abstained  
Ms. Saldutti abstained  
Dr. Franks recused

Motion Failed

Resolved: That the Board approve the Minutes of:

Special Meeting/Public Hearing – July 11, 2024

MOTION: Ms. Weinberg SECOND: Ms. Flynn VOTE: 5-0-3  
Ms. Caruso Walker abstained  
Ms. Davis abstained  
Ms. Weinberg abstained

XV. Regular Meeting – Superintendent

A. Personnel – The superintendent recommends:

*Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status*

1. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G/B]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Anya Angeloni	7/26/24 7/27/24 7/28/24	2024 Summer School Counselor Conference	Virtual	\$99
Alison Zylinski	8/5 – 8/7/2024	AVID Summer Institute	Baltimore, MD	Parking-Tolls: not to exceed \$50/day. Mileage (162x.47): not to exceed \$200. Meals and Incidentals M&IE: 172.50 (GSA Rate)

2. Resolved: That the Board accept, with regret, the resignation of Mr. Salvatore Catalano from the position of Information Technology Coordinator effective August 16, 2024.
3. Resolved: That the Board ratify the appointment of Christian Monterrosa as Information Technology Coordinator for the 2024/2025 school year, replacing Mr. Catalano at a salary of \$79,000, under the supervision of Mr. David Tonzola, and Mr. Michael Heidelberg, Superintendent / Principal. (Attachment XV-A.3) [B]

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

B. Curriculum – The superintendent recommends:

1. Resolved: That the Board approve the QSAC District Improvement Plan for the 2024/2025 school year. (Attachment XV-B.1)

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

C. Policy – The superintendent recommends:

1. Resolved: That the Board approve the following Policy for a second reading and adoption: (Attachment XV-C.1)

Policy/Regulation Number	Policy/Regulation Title
P & R 2330	Homework (Revised)

2. Resolved: That the Board approve the 2024/2025 Remote (Virtual) Instruction Plan. (Attachment XV-C.2)

MOTION: Ms. Davis SECOND: Ms. Flynn VOTE: 8-0

XVI. Regular Meeting – Business Administrator/Board Secretary

Board Secretary's Monthly Certification

That pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I David Tonzola, Business Administrator/Board Secretary does hereby certify that as of June 30, 2024 no line item account has encumbrances and expenditures, which in total exceed the line items appropriations in violation of N.J.A.C. 6A:23A-16.10(c) 4.

David Tonzola  
School Business Administrator/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, that he has certified the following June amounts:

June 14, 2024 \$226,707.89  
June 20, 2024 \$209,257.54  
June 28, 2024 \$ 56,301.67

A. The Superintendent Recommends the Approval of Acceptance of the FY 2025 Elementary and Secondary Education (ESEA) Formula Grant Application Submission

Resolved: That the Board approve the submission of the FY 2025 ESEA Formula Grant Application Submission as follows:

Program Name	FY 2023 Award Amount
ESEA Title IA	\$93,169
ESEA Title IIA	10,096
ESEA Title III	9,983*
ESEA Title IV	10,000

\*Note: The district must form a consortium for its Title III funds. Therefore, the total award amount will be total allocation of the created consortium.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

B. The Superintendent Recommends Approval to Create a FY 2025 Elementary and Secondary Education (ESEA) Formula Grant Title III Consortium Application

Resolved: That the Board create a FY 2025 Elementary and Secondary Education (ESEA) Formula Grant Title III Consortium with Brielle Elementary School and Henry Hudson Regional District, and include their allocation within the Bradley Beach Elementary School Title III Grant Application.

LEA	Amount
Brielle Elementary School	\$1,182
Henry Hudson Regional District	\$6,276

Note: The total amount of the Title III award amount is \$17,441, which is made up of Bradley Beach Elementary School's allocation of \$9,983, Brielle Elementary School's allocation of \$1,182, and Henry Hudson Regional District's allocation of \$6,276.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

C. The Superintendent Recommends the Approval of Acceptance of FY 2025 IDEA Consolidated Formula Grant Application Submission

Resolved: That the Board approve the submission of the FY 2025 IDEA Part B Consolidated Formula Grant Application Submission:

Program Name	FY 2024 Award Amount
IDEA Basic	\$120,178
IDEA Preschool	2,774

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

D. Approval of the Ala Carte Prices for the 2024/2025 School Year

Resolved: That the Board approve the attached ala carte prices for the 2024/2025 school year. (Attachment XVI-D)

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

E. The Superintendent Recommends the Approval of the Shared Service Agreement with Keansburg Board of Education

Resolved: That the Board approved the shared service agreement with Keansburg Board of Education to provide a preschool instructional coach for two (2) days per month at a cost of \$14,907.59 paid in 10 equal payments for the 2024/2025 school year. [G] (Attachment XVI-E)

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

F. The Superintendent Recommends the Approval of Use of School Building – The Parish of Saint Teresa of Calcutta

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Parish of Saint Teresa of Calcutta for its Faith Formation Program on Sundays during the 2024/2025 School Year. Facilities fees and custodial fee will be waived. (Attachment XVI-F)

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

G. The Superintendent Recommends the Approval of Inter-Fund Transfer from Fund 11 to Fund 20

Resolved: That the Board approve the \$93,126 inter-fund transfer from account code 11-105-100-936-00 to account 20-5200 as per the 2024/2025 school budget approved July 11, 2024. [B]

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

H. The Superintendent Recommends the Approval of Nonpublic School Transportation Aid (2023/2024 School Year)

Resolved: That the Board accept 2023/2024 State Nonpublic Transportation Aid in the amount of \$6,103. (Attachment XVI-H)

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

I. The Superintendent Recommends the Approval of Use of School Grounds – Bradley Beach Parent Teacher Association (PTA)

Resolved: That the Board approve the use of the Bradley Beach Elementary School grounds by the Bradley Beach Parent Teacher Association (PTA) on Wednesdays and Fridays beginning July 31, 2024 through September 11, 2024 for the purpose of dance rehearsal. Facilities fees and custodial fee will be waived. (Attachment XVI-I)

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

J. The Superintendent Recommends the Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending June 30, 2024 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. (Attachment XVI-J)

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

K. The Superintendent Recommends the Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending June 30, 2024 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment XVI-K)

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

L. The Superintendent Recommends the Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3 I, David Tonzola, Business Administrator/Board Secretary, do hereby certify that as of June 30, 2024, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, that no line item appropriation is in violation of

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N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

M. The Superintendent Recommends the Approval of Budget Transfers (2023/2024)

Resolved: That the Board approve the 2023/2024 budget transfers as listed on Attachment XVI-M.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

N. The Superintendent Recommends the Approval of June 2024 Payroll

Resolved: That the Board approve the June 2024 gross payroll in the amount of \$492,267.10.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

O. The Superintendent Recommends the Approval of Bills Payment

Resolved: That the Board approve payment of the June 28, 2024 and the July 25, 2024 regular bills lists and as certified and approved. (Attachment XVI-O)

MOTION: Ms. Flynn SECOND: Ms. Davis VOTE: 8-0

XVII. Regular Meeting – Old Business – None

XVIII. Regular Meeting – New Business

Liza Flynn stated that Neptune High School will be creating the Foundation of Spanish Program for grades 9-12. Moreover, Ms. Flynn also stated that Neptune will be establishing a multiple-language learners program for US History.

XIX. Public Comments – None

XX. Executive Session (if needed) – None

XXI. Adjournment

By a unanimous voice vote the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary